

Town of Washington

MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees

Tuesday, October 1, 2024 6pm

Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Mayor & Trustee Joel Siria _____

Trustee Duane Branham _____

Trustee Tony Brennan _____

3. **Pledge of Allegiance, Proclamations, & Presentations**

A. The pledge of allegiance will be provided by Trustee Brennan

B. Public Comment (limited to three minutes)

4. **Consent Agenda**

A. Approve the Minutes from the Town of Washington Regular Meeting on September 23, 2024.

B. Approve the purchase of Jayhawk software for utility billing, court and cemetery management in the amount of \$16,939.00 for the first year and \$8,884 annually thereafter.

C. Approve the Town of Washington joining the 4th Amended & Restated Inter-local Agreement Dated July 1, 2000 with OPEH&W

D. Approve and authorize the Town Administrator to execute an agreement with OPEH&W for employee medical, dental, vision, and life benefits provided by the Town of Washington.

E. Approve a joint resolution by the Town of Washington and the Washington Senior Citizens Center establishing an agreement regarding the operation of the Senior Citizens Center and Nutrition Program for the senior citizens of the Town of Washington and surrounding communities of Cole, Criner, Dibble, and Goldsby.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

5. **Action Items**

A. Consideration and possible approval, denial, postponement, or other action regarding the Washington Fire Department’s Hydrant Flow Test.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

- B.** Consideration and possible approval, denial, postponement, or other action regarding the Town of Washington's Emergency Management/Preparedness the operation/repairability of Outdoor Warning Sirens.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- C.** Consideration and possible approval, denial, postponement, or other action regarding a request to be heard from Pam Siria regarding traffic safety.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- D.** Consideration and possible approval, denial, postponement, or other action regarding transitioning the Washington Board of Trustees from a three-place to a five-place board.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- E.** Consideration and possible approval, denial, postponement, or other action regarding an Ordinance to impose a technology fee on citations.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- F.** Consideration and possible approval, denial, postponement, or other action regarding the date of the November 2024 Regular Board of Trustees Meeting.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- G.** New Business (if any)

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

6. Financial Reports

The regular monthly financial reports for all funds are provided to Trustees for their review and information. (presented by Town Administrator Mica A. Lunt)

This item is for informational-purposes only.

7. Correspondence

The following correspondence is provided to council for their review and information:

A. None

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Fire Department Report presented by Chief Billy Simpson

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Public Works Report presented by Public Works Director TR Leshner

Town Clerk's Report presented by Town Clerk Kasey Leshner

Administration Report presented by Town Administrator Mica Lunt

- Planning & Zoning Commission, Board of Adjustments Next Steps
- Cybersecurity Grant Award \$41,900.00 & November Application
- Permit Applications & Payments Online

9. Executive Session

A. Board of Trustees may consider retiring into Executive session for the purpose of:

Confidential communications between the Board of Trustees and its attorney concerning a pending investigation, claim or action in which the board determines, by voting to enter executive session, that disclosure would seriously impair the ability of the council to process the claim or conduct a pending investigation, litigation or proceeding, specifically the case of The Dirty Hound v. Town of Washington, in accordance with 25 O.S. Section 307(B)(4)

Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

10. Adjournment Time _____

This agenda was filed in the office of the Town Clerk and posted at _____, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma 73093, by Mica Lunt, Town Administrator.

Town Administrator