

TOWN OF WASHINGTON BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Special Meeting

Date: Tuesday, September 3, 2024

Place: Washington Senior Citizen's Building

219 N. Turner

Washington, OK. 73093

1. Call to Order Time: 6:05pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee Duane Branham: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. The pledge of allegiance will be provided by Trustee Branham

B. Public Comment (limited to three minutes)

Mr. Cottrell expressed concerns about the traffic from East to West on Morehead/Hwy 24.

Mrs. Goodrum said that she would like the Board and the Town Attorney to reconsider their decision in her case regarding how the Town Hall construction affected The Dirty Hound water issue. She stated she would resubmit if needed.

C. Presentation by the Washington Public School District on Fire Safety.

Mr. Reynolds, the Washington Public School District Superintendent introduced Mr. Higley the Master Inspector. Mr. Higley explained his inspection process and stated that even though the school's fire suppression system is not at 100% that the building is safe. The school has also initiated additional drills, and a fire walk through hourly inspection of the school. The school has also invited the volunteer fire department to do a walk through and inspect the school buildings.

4. Consent Agenda (Items A-X)

A. Approve a Resolution authorizing a purchase order for the Town Hall remodel project.

B. Approve a Resolution authorizing the Police Chief to surplus unneeded Police Department vehicles.

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- C. Approve the Minutes from the Town of Washington Board Special Meeting on August 15, 2024.

Motion: Duane Branham

Second: Joel Siria

Votes:

Joel Siria, Aye

Duane Branham, Aye

5. Action Items

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- A. Consideration and possible approval, denial, amendment or revision of Resolution No. 2024-8, a resolution approving the various water and wastewater system repairs and improvements, authorizing the bidding of the project, the acceptance of bids if within the total project budget, the execution of contracts for the project, and the payments of all amounts owed for the project. (Presented by: Mica A. Lunt, Town Administrator)

Motion: Duane Branham

Second: Joel Siria

Votes:

Joel Siria, Aye

Duane Branham, Aye

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- B. Consideration and possible approval, denial, amendment or revision of Ordinance No. 2024-9.1, an ordinance repealing section 1-70 (purchasing and sales procedures) and subsections 1 and 2 of section 1-71 (competitive bidding; purchasing agent); providing for severability repealing all other ordinances in conflict herewith and declaring an emergency. (Presented by: Mica A. Lunt, Town Administrator)

Motion: Duane Branham

Second: Joel Siria

Votes:

Joel Siria, Aye

Duane Branham, Aye

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- C. Consideration and possible approval, denial, amendment or revision of Resolution No. 2024-9, a resolution adopting a budget for the fiscal year beginning July 1, 2024. (Presented by: Mica A. Lunt, Town Administrator)

Motion: Duane Branham

Second: Joel Siria

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Votes:

Joel Siria, Aye

Duane Branham, Aye

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- D. Consideration and possible approval, denial, postponement, or other action regarding forming a committee for the establishment of the Town of Washington Guiding Principles, including a Vision & Mission statement, and Core Values.

Town Attorney Christopher Lind suggested that the Town put together a resolution to set up all stipulations, and to define duties for this committee.

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- E. Consideration and possible approval, denial, postponement, or other action regarding the date of the Town of Washington Halloween Celebration on October 31, 2024.

Motion: Joel Siria

Second: Duane Branham

Votes:

Joel Siria, Aye

Duane Branham, Aye

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- F. Consideration and possible approval, denial, postponement, or other action regarding 2025 REAP grant priorities.

Mica A. Lunt, Town Administrator introduced Bill Buchannon of The Washington Senior Citizen Organization with his recommendation that the 2025 REAP grant priority be the improvement of the Senior Citizen's Building including but not limited to new kitchen equipment.

Motion: Duane Branham

Second: Joel Siria

Votes:

Joel Siria, Aye

Duane Branham, Aye

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- G. Consideration and possible approval, denial, postponement, or other action regarding the Water Rationing Proclamation.

The Board feels comfortable with moving to an odd/even water schedule. This decision will be reviewed daily and if water pressure starts to decrease the decision will revert to no outdoor watering.

Motion: Joel Siria

Second: Duane Branham

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Votes:

Joel Siria, Aye

Duane Branham, Aye

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- H. Consideration and possible approval, denial, postponement, or other action regarding applicants for the vacant Board of Trustee position.

The Board of Trustees appoint applicant Tony Brennan.

Motion: Joel Siria

Second: Duane Branham

Votes:

Joel Siria, Aye

Duane Branham, Aye

Kasey Leshner administered the Oath of Office and Loyalty Oath from Trustee Tony Brennan.

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- I. Consideration and possible approval, denial, postponement, or other action regarding a Trust Indenture creating The Washington Public Works Authority.

Motion: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

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- J. Consideration and possible approval, denial, postponement, or other action regarding the development of a Planning Commission and a Board of Adjustments.

Town Attorney Christopher Lind suggested that the Town put together a resolution to set up all stipulations, and to define duties for this committee.

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- K. New Business (if any)

No new business.

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6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).

This item is for informational purposes only.

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7. Correspondence (A-D)

The following correspondence is provided to council for their review and information:

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A. None.

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming projects, including events of interest and the general operations of the town. No action will be taken.

Public Works Director, T.R. Leshner reported that the town's water pressure has been good. Eight leaks around town have been repaired and two more are in the process of being repaired. No bypasses were needed so we did not have any DEQ violations. Chief of Police, Ruben Ruiz reported that the police department has been working on school traffic, advising people to slow down on both the streets and alleys. He also stated that the community concerns from the last meeting are being addressed.

9. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of: Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. The council may consider and take any action deemed appropriate as a result of the Executive Session.

Motion: Joel Siria

Second: Duane Branham

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

No action was taken.

10. Adjournment Time: 8:34pm


Joel Siria, Mayor


Kasey Leshner, City Clerk
