

NOTICE

Town of Washington

Notice of Special Town Meeting

Wednesday July 24th, 2024 @ 3:30 P.M.

Washington Fire Station

103 E Carter Ave, Washington, OK 73093

As required by Title 25, Section 311 of the Oklahoma State Statutes notice is given that a special meeting of the Washington Town Board of Trustees will be held Wednesday July 17th, 2024 at 12:00 P.M. at Washington Fire Station according to public notice-agenda posted by Paul Aday, Town Administrator.

NOTICE

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission, or committee.

All Agenda Items are for discussion and whatever further action the Board of Trustees deem necessary or advisable to discharge their constitutional, and statutory powers of government.

Audience participation will be allowed on any agenda item prior to meeting discussion on said item. In order to be recognized by the Mayor, each participant must sign in, indicating the topic to be discussed on the sign-in sheet, prior to the beginning of the meeting. Groups who wish to participate must choose a spokesperson to represent the views of the group. Each participant will be limited to three (3) minutes of speaking time.

- 1) Call meeting to order and establish a quorum.**
- 2) Discuss and take proper action to review and define staff rolls and responsibilities with Town Staff. Discussion to include a report from the staff on their needs to appropriately complete their duties. The trustee's will discuss their needs and expectations from the staff.**
- 3) Discuss and take proper action to add Kasey Leshner and Paul Aday to Washington Bank Account(s) and to be an authorized user on the account to conduct business on behalf of the Town of Washington.**
- 4) Take action to authorize the State of Oklahoma to conduct a financial audit for the Town of Washington**
- 5) Discuss and take proper action to interview and/or potentially hire Lunt Consulting.**
- 6) Discuss and take proper action to contract with an Accountant to maintain financial accounts and books.**

7) ADJOURN

Posted this 22TH day of July, 2024 at 3:00 p.m. at Washington Fire Station.

By: _____

Paul Aday, Town Administrator