

Town of Washington

MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees

Tuesday, September 3, 2024

Town of Washington Senior Center, 219 S. Turner, Washington, OK 73093

1. Call to Order Time _____

2. Roll Call

Mayor & Trustee Joel Siria _____

Trustee Duane Branham _____

3. Pledge of Allegiance, Proclamations, & Presentations

A. The pledge of allegiance will be provided by Trustee Branham

B. Public Comment (limited to three minutes)

C. Presentation by the Washington Public School District on Fire Safety

4. Consent Agenda (Items A-X)

A. Approve a Resolution authorizing a purchase order for the Town Hall remodel project.

B. Approve a Resolution authorizing the Police Chief to surplus unneeded Police Department vehicles.

C. Approve the Minutes from the Town of Washington Board Special Meeting on August 15, 2024.

Motion _____ Second _____

Votes: Mayor & Trustee Joel Siria _____

Trustee Duane Branham _____

5. Action Items

A. Consideration and possible approval, denial, amendment or revision of Resolution No. _____ a resolution approving the various water and wastewater system repairs and improvements, authorizing the bidding of the project, the acceptance of bids if within the total project budget, the execution of contracts for the project, and the payments of all amounts owed for the project). (Presented by: Mica A. Lunt, Town Administrator)

Motion _____ Second _____

Votes: Mayor & Trustee Joel Siria _____

Trustee Duane Branham _____

B. Consideration and possible approval, denial, amendment or revision of Ordinance No. _____, an ordinance repealing section 1-70 (purchasing and sales procedures) and subsections 1 and 2 of section 1-71 (competitive bidding; purchasing agent); providing for severability, repealing all other

ordinances or parts of ordinances in conflict herewith, and declaring and emergency. (Presented by: Mica A. Lunt, Town Administrator)

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- C. Consideration and possible approval, denial, amendment or revision of Resolution No. _____, a resolution adopting a budget for the fiscal year beginning July 1, 2024 (Presented by: Mica A. Lunt, Town Administrator)

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- D. Consideration and possible approval, denial, postponement, or other action regarding forming a committee for the establishment of Town of Washington Guiding Principles, including a Vision & Mission statements, and Core Values.

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- E. Consideration and possible approval, denial, postponement, or other action regarding the date of the Town of Washington Halloween Celebration.

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- F. Consideration and possible approval, denial, postponement, or other action regarding 2025 REAP grant priorities.

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- G. Consideration and possible approval, denial, postponement, or other action regarding the Water Rationing Proclamation.

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- H. Consideration and possible approval, denial, postponement, or other action regarding applicants for the vacant Board of Trustee position.

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- I. Consideration and possible approval, denial, postponement, or other action regarding a Trust Indenture creating The Washington Public Works Authority.

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- J. Consideration and possible approval, denial, postponement, or other action regarding the development of a Planning Commission and Board of Adjustments.

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

- K. New Business (if any)

Motion _____ Second _____
Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

6. Financial Reports

The regular monthly financial reports for all funds are provided to Trustees for their review and information. (presented by Town Administrator Mica A. Lunt)

This item is for informational-purposes only.

7. Correspondence (A-D)

The following correspondence is provided to council for their review and information:

A. None

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

9. Executive Session

A. Board of Trustees may consider retiring into Executive session for the purpose of:

Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. Council may consider and take any action deemed appropriate as a result of the Executive Session.

Motion _____ Second _____

Votes: Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____

10. Adjournment Time _____

This agenda was filed in the office of the Town Clerk and posted at 8/30/2024 1:55pm, on the Town's website and in the lobby of the Town of Washington Town Hall, 217 North Turner, Washington, Oklahoma 73093, by ~~Kasey Leshner, Town Clerk~~

Mica A. Lunt
Town Administrator

[Signature]
Town Clerk
Administrator